## Terms & Conditions that will be apply on Medical Records Review Services rendered by Suriya Enterprises

We proudly welcome you to Suriya Enterprises where it provides services subject to the following Terms of Service, which may be CHANGED by us from time to time with due notice to you in this website. In addition, when using our services, you and Suriya Enterprises shall be subject to Terms and conditions or any guidelines or rules applicable to such services which may be posted from time to time. All such guidelines or rules are hereby incorporated by reference into the Terms of Services.

We assess the medical records, which we receive and then declare the service category pricing, TAT and quality according to its category.

Invoices are due within 14 days of the receipt. Discrepancies, if any, should be reverted within 3 to 5 days of the invoice date

Suriya Enterprises shall not be held liable for any loss or destruction of materials submitted by client, including but not limited to, losses incurred in the return shipping of sources back to client.

Under no circumstances will Suriya Enterprises accept "Master" or "Original" materials. Client hereby acknowledge that the source materials submitted to Suriya Enterprises, be they PDF, JPEG, CD Images, or any other type of media, are of zero (\$0.00) commercial value.

Quality delivered by Suriya Enterprises during No Obligation Trial is the indication of quality. The service assumes that sample medical record submitted is the best representation of the lot.

Client accepts that occasionally there will be unavoidable inaccuracies due to poor image quality and in rare occasions, may be due to human negligence.

Suriya Enterprises does offer rush services (hereinafter "Rush Service") defined as a service being completed within 2 days at 25% premium of receipt of Source Materials from client. However, there is a limitation to how much Rush Service Source materials can be handled at any given time. Client agrees to contact Suriya Enterprises in advance of submitting any materials for Rush Service. Suriya Enterprises accepts Rush TAT service at client's risk and failing to deliver within timeframe the premium will not be charged.

## SERVICE

Suriya Enterprises provides SME Records Review services to various highly qualified Attorneys who are working in the reputable law firms. Unless explicitly stated otherwise, any new features that augments or enhances the current Service shall be

subject to the Terms of Services. You understand and agree that the Service is provided "AS IS" and that Suriya Enterprises assumes no responsibility for the timeliness, deletion, not delivering or failure to store any user communications.

In order to use the Service, you must obtain access to the Internet, either directly or through devices that access web-based content, and pay any service fees associated with such access. In addition, you must provide all equipment necessary to make such connection to the Internet, including a computer and modem or other access device.

## **OBLIGATIONS**

When you use the service, you are acknowledging to the following:

- (a) Provide true, accurate, current and complete information about yourself as prompted by the Service's registration form.
- (b) Maintain and promptly update the Data to keep it true, accurate, current and complete.

## **Data protection / Privacy Policy**

If you supply medical records data to us we will use that to process your orders and keep records required by law and always under conditions of confidentiality. If you supply us with personal data which you may not, you will indemnity us against all loss and liability arising from that.

Our web site uses cookies and you consent to such use.

We may also export your personal data abroad in order to have work undertaken for you in countries outside the USA, but always under conditions of confidentiality. We may transfer your data to any business which acquires our business.

We never sell your client's data to any third party. You may ask to be removed from our mailing list at any time but we need 30 days' notice to remove your details.